

MUSIC AT THE RIVERFRONT

CHIPPEWA FALLS, WI

Mobile Food Vendor Guidelines

The City of Chippewa Falls is hosting a Sunday Summer Concert Series in 2020. The concerts will begin at 6 pm and run to 8 pm. We will select up to two (2) food trucks per evening, in addition to an ice cream vendor. We ask that you select a minimum of two (2) nights. A \$20 rental fee for each night made payable to the City of Chippewa Falls must be received by the Park & Rec Dept. prior to June 8th, 2020.

Scheduled Dates are:

- ☐ June 14
- ☐ June 21
- ☐ June 28
- ☐ July 5
- ☐ July 19
- ☐ July 26
- ☐ August 2
- ☐ August 9
- ☐ August 16

Vendors must:

- Provide insurance certificate with minimum coverage amount of commercial general liability of \$1,000,000 per occurrence.
- Provide proof of mobile food vendor license through Wisconsin or Chippewa County.
- Copy of menu
- Dimensions of food truck, trailer or cart and a picture of your food vending facility.
- Vendors will be required to attend every date they select.
- Vendors will be required to set up in designated spot by 5:15 p.m. the evening of the events. Set-up shall not occur prior to 12:00 p.m.
- Vendors may not leave the event until 8:30 p.m. This is to mitigate safety concerns with pedestrians and motor vehicles in the same vicinity.
- All sales must stop by 9:00 p.m. All vehicles, trailers and equipment shall be removed by 10:00 p.m.

- Vendors must provide at least one (1) garbage receptacle to be placed outside your truck, trailer or cart that is removed by 9:00 p.m. Waste from this receptacle shall not be placed in any on-site waste receptacles.
- Failure to attend a night may result in the loss of any or all other reserved nights.

*Failure to adhere to these guidelines may result in loss of vendor privileges.

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CHIPPEWA FALLS, WI

Mobile Food Vendor Form

Owner Name: _____

Owner Address: _____

Phone: _____

Email: _____

Name of Business: _____

Dates of Attendance (please check all that apply)

- ☐ June 14
- ☐ June 21
- ☐ June 28
- ☐ July 5
- ☐ July 19
- ☐ July 26
- ☐ August 2
- ☐ August 9
- ☐ August 16

Attachments:

- Provide insurance certificate with minimum coverage amount of commercial general liability of \$1,000,000 per occurrence.
- Proof of mobile food vendor license through Wisconsin or Chippewa County.
- Copy of menu
- Dimensions and Photo of Food Vending Facility

Owner Signature

Date: _____

*Submissions due by 4:30pm on March 12th to the Parks & Rec Dept. or tpopple@chippewafalls-wi.gov